

Toronto Island Community Association By-laws

May 2005; amended by community vote on September 27, 2012;

amended by community vote on November 10, 2020

Article I – NAME

The name of this organization shall be the Toronto Island Community Association, referred to in these by-laws as “TICA.”

Article II – PURPOSE

• VISION

To support a vibrant and healthy community.

• MISSION STATEMENT

- To be inclusive of all community members.
- To provide opportunities for resident engagement in our community.
- To be a credible and representative voice for our community.
- To consider, recommend and to advocate for measures supporting the common good of our community.

• MANDATE

To identify activities or services required to support and to protect common community issues, interests and needs.

NOTE: While TICA is a volunteer-based association, the scope of work undertaken is limited to available resources. Priority is given to activities within the TICA vision, mission and mandate, which are normally conducted through committee work in addition to work by TICA Executive Committee members.

Article III – MEMBERSHIP

All residents of the Toronto Island Community shall be considered members of TICA. Only community members 16 years of age or older shall be eligible to vote.

Article IV – ORGANIZATION

1. TICA shall be run by TICA members on TICA’s Executive Committee, which should include at least seven community members but shall not exceed twelve community members.
2. The members of the Executive shall be elected by majority vote at the annual general meeting of TICA to be held once a year; a person so elected shall hold office for two years.
3. Nominations for a position on the Executive shall be allowed up until the call to vote at the AGM. All nominations shall be seconded.
4. The Executive shall elect officers, such as chair, secretary and treasurer, from within its own membership and may appoint committees from within or outside its membership. Persons appointed from outside the membership of the Executive shall not be entitled to vote on matters before the Executive.
5. Members of the Executive may be selected to act as liaisons with other Island organizations such as the Ward’s and Algonquin Island associations or the boards of the Toronto Island Canoe Club and the Shaw House.
6. The Executive may appoint a person to fill a vacancy in its membership, and the person so appointed shall hold office until a vote can be held at the next annual meeting of the members.
7. A quorum for conducting the business of the Executive shall be a simple majority.
8. TICA shall be allowed to raise and hold funds to carry out its business. TICA may request voluntary levies from community households or engage in other fundraising activities subject to approval from the community.
9. The financial records shall be reviewed by an outside party at the close of the TICA fiscal year and shall be available for inspection at the annual general meeting.
10. No single expenditure from TICA funds exceeding \$1,000 shall be incurred by the Executive without the prior approval of the community.
11. TICA’s Executive Committee may pass operating policies, guidelines and procedures governing TICA’s Executive Committee members and its operations.

Article V – MEETINGS

1. Reasonable notification of all TICA general meetings shall be given at least 10 days prior to the date of the meeting.
2. A quorum of at least 35 community members must be present for a general meeting to proceed. A lesser number shall be permitted to adjourn the meeting, which must be rescheduled within three weeks. Reasonable notice of the new date must be provided to the community.
3. Meetings of the Executive may be called by the chair or any member of the Executive Committee. Reasonable notice of such meetings shall be given to all members of the Executive.

Article VI – VOTING

Voting at all general meetings shall be decided by a simple majority of eligible voters present at the time of the vote. Voting shall be by a show of hands although a secret ballot may be permitted when voting on a specific issue of approved by a majority of those present.

Article VII – TRUST REPRESENTATION

1. Community members shall be nominated to positions on the *Toronto Islands Residential Community Trust Corporation* (“the Trust”) Board through an election process conducted at the TICA Annual General Meeting.
2. The TICA Executive Committee will forward the names of the nominated community members to the Trust Board Chair for delivery to the Ministry.

NOTE: Community member nominations to the Trust Board, although endorsed by TICA, are not guaranteed to be APPOINTED. All such applications are subject to approval by the Public Appointments Secretariat.

3. Community members appointed to the Trust Board may elect to hold positions on the TICA Executive Committee during the term of their appointment to the Trust Board, but they are not obliged to do so.
4. The TICA Executive Committee shall select one of its Executive members as its official liaison to the Trust Board to ensure ongoing communication between TICA Executive Committee and the Trust Board with respect to matters relevant to Community interests.

Article VIII – COMMITTEES

Committees may be appointed by the TICA Executive to assist with the business of TICA or to deal with issues relating to the community. Committee membership shall be open to all community members including members of the TICA Executive. Committees are governed by TICA and are accountable to the Executive and to the community. Committees shall report to the TICA Executive on a regular basis. A report by each committee shall be made at the annual general meeting.

Article IX – AMENDMENTS

Alteration of the TICA by-laws may be made at a community meeting of TICA. Reasonable notice of the meeting must be given 10 days in advance of the meeting date. Such notice shall include a statement of the intent of the proposed amendment. A majority of two-thirds of the eligible voters present shall be required to carry such an amendment.